



CIN : L65991TN1941PLC001128

Registered Office: "Ramakrishna Buildings", No. 2, Dr. P.V. Cheriaan Crescent, Egmore, Chennai - 600 008,
Ph: 66772600, Fax: 66772620, email: investor@kcp.co.in, website: www.kcp.co.in

POSTAL BALLOT FORM

(Please read the instructions before completing the Form)

Serial No.

1.	Name(s) of the Joint Shareholder(s) if any	
2.	Name & Registered address of the Sole / First named Shareholder	
3.	Registered Folio No. / DP ID No. / Client ID No* (*Applicable to Investors holding shares in demat form)	
4.	Number of Shares held	

I/We hereby exercise my/our vote in respect of the Resolutions to be passed through Postal Ballot for the business stated in the Postal Ballot Notice Dt. 29/02/2020 By conveying my/our assent or dissent to the said Resolutions by placing a tick (✓) mark in the appropriate box below:

Item No.	Description	No. of shares	I / We assent to the Resolution (FOR)	I / We dissent to the Resolution (AGAINST)
1.	Special resolution for appointment of Dr. V.L. Indira Dutt as Chairperson & Managing Director of the Company.			
2.	Special Resolution for re-appointment of Smt. V. Kavitha Dutt as Joint Managing Director of the Company.			
3.	Ordinary Resolution for appointment of Smt. Janaki Pillai as Independent Women Director of the Company.			

Place:

Date:

Signature of the Member/Shareholder

ELECTRONIC VOTING PARTICULARS		
(E-Voting Event Number)	USER ID	PASSWORD / PIN

Note : Please read the instructions carefully before exercising your vote through this form or e-voting.

INSTRUCTIONS

1. A Member desirous of exercising his/her vote by Postal Ballot may complete this Postal Ballot Form and send it to the following address of the Scrutinizer by Post (in attached Business Reply Envelope). **Scrutinizer, The KCP Limited, Ramakrishna Buildings”, No. 2, Dr. P.V. Cherian Crescent, Egmore, Chennai - 600 008.**
2. Please convey your assent/dissent in this Postal Ballot Form. The assent or dissent received in any other physical form shall not be considered valid.
3. This Form must be completed and signed (as per specimen signature registered with the Company) by the Shareholder. In case of Joint holding, this Form must be completed and signed by the first named Shareholder and in his/her absence, by the next named Shareholder.
4. Unsigned, incomplete or incorrectly ticked Postal Ballot Forms shall be rejected.
5. The Scrutinizer's decision on the validity of the Postal Ballot/e-voting will be final.
6. The Postal Ballot/e-voting shall not be exercised by a proxy.
7. Duly completed Postal Ballot Form should reach the Scrutinizer not later than the close of working hours on **Monday, 13th April, 2020 (5.00 p.m. IST)**. All Postal Ballot Forms received after this date will be strictly treated as if the reply from such Member has not been received. The Scrutinizer will submit his report to the Managing Director / Joint Managing Director of the Company after completion of the scrutiny and the results of postal ballot will be announced on **Wednesday, the 15th April, 2020**.
8. Voting rights shall be reckoned on the paid up value of equity shares registered in the name of the Member as on **Friday, 28th February 2020**.
9. Members are requested not to send any other paper along with the Postal Ballot Form and any extraneous paper found in such envelope would be destroyed by the Scrutinizer.
10. There will be one Postal Ballot Form for every Folio/Client ID, irrespective of the number of joint holders.
11. In case of non-receipt of the Postal Ballot Form or for any query related thereto, the Members may contact the Company's Registrar and Share Transfer Agent, M/s Integrated Registry Management Services Private Limited, II Floor, “Kences Towers”, No.1 Ramakrishna Street, North Usman Road, T. Nagar, Chennai - 600 017, Phone No. 044 - 28140801 - 803, Fax No. 044 - 28142479, Email : yuvraj@integratedindia.in.
12. The Members can opt for only one mode of voting i.e., either by physical Postal Ballot Form or e-voting. The voting, both through postal ballot and through electronic mode shall commence from **Saturday the 14th March, 2020 (9.00 a.m. IST) and shall end on Monday the 13th April, 2020 (5.00 pm IST)**. In case, member(s) cast their votes through both the modes, voting done by e-voting shall prevail and votes cast through physical Postal Ballot Forms will be treated as invalid.